

**UNITED FACULTY OF  
GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**

**BYLAWS**

**ARTICLE I. Steering Committee Meetings**

Section 1. Meetings may be called by the following: United Faculty President or a Vice-President, three Steering Committee members, or Chair of the Negotiations Team.

Section 2. Quorum. At regular and special Steering Committee meetings, a quorum shall be not less than 50 percent of the Steering Committee membership.

Section 3. Special Meetings. Notice of time and place of special meetings of the Steering Committee shall be given preferably one week in advance but not less than twelve hours in advance.

Section 4. Conduct of meetings. Unless otherwise provided for in the United Faculty Constitution and Bylaws, all meetings shall be conducted according to Robert's Rules of Order.

Section 5. Meeting Frequency. The Steering Committee shall set a schedule of regular meetings. The Steering Committee shall meet twice a month during the academic year. If there are no agenda items, the second meeting will not be held.

**ARTICLE II. Steering Committee**

Section 1. Terms of Office. Terms of office for Steering Committee members, including officers elected by the general membership, shall begin May 15. Such general membership election shall occur during the spring semester of the preceding year. A Vice-President shall be elected by the Steering Committee by the end of August.

Section 2. Removal from Office. Removal of officers shall be in accordance with Article IV, Section 2 of the Constitution.

Any steering committee member other than an officer may be removed for cause by a vote of 3/4 of all Steering Committee members. A motion to remove such member shall be presented at a meeting prior to the one during which action is taken and shall include a written statement of the grounds for removal.

Section 3. Vacancy In the event that a Steering Committee member vacates his or her seat before the end of his or her term, said interim vacancy shall be filled by a candidate from the appropriate area who received the next highest number of votes but was not elected. Ties shall be determined by lot. If there is no available candidate, the Steering Committee shall appoint a candidate from the appropriate area.

#### ARTICLE III. Membership

Section 1. Upon appointment to a supervisory/management position, a United Faculty member shall be automatically terminated from membership and a prorated refund of prepaid dues and/or assessments shall be made.

Section 2. In regard to dues and/or assessments, each individual concerned with a financial hardship may appeal in writing to the Steering Committee for relief.

Section 3. The membership of a former employee can continue for one year beyond that member's last employment in the district if he or she so elects. This person must be otherwise eligible for membership. Dues of a member not currently employed in the district shall be \$32.00 per year. Membership will be automatically continued through the summer for all who are members during the preceding spring semester.

#### ARTICLE IV. Changes to Bylaws

Section 1. Changes to these Bylaws shall be made in accordance with the provisions of Article V, Section 2 of the Constitution.

Section 2. The Steering Committee of the United Faculty of Grossmont-Cuyamaca Community College District, by a two-thirds majority vote of its members, adopts these Bylaws and in so doing reserves full rights and prerogatives to amend or repeal any or all of these Bylaws as established and defined in Article V, Section 2 of the Constitution.